

ACTION PLAN FOR 2004

Updated August 2004

On Going Projects For 2004

Publish Guide (Jean) she will finalize and submit for final edit **postponed From August 2004 until Feb 2005. Instead *Beyond Job Satisfaction Fieldbook* may be approved to be published in 2004 in place of the Engineers Guide.**

The Committee will provide input to help Jean determine an appropriate structure for the book and the on line component.

Nigel will send the committee information about how to access his **on line service** that may compliment the book **[COMPLETED]**.

CAM Plan (Nigel) Committee will give Nigel input **by April 10** and hold a Telecon **on April 30th. COMPLETED 23 July 04**

Regional Direct Contact (All): The Regional Coordinators will continue to make direct contact with IEEE members and leaders within their regions. **On-going**

PACE Leadership Awareness (Workshop) (Jean Eason, Peggy, Nigel, and Don Herres) **March 19-21, 2004 COMPLETED**

Outplacement Services Report: (Peggy & Scott) **by 4th Quarter FIRST MEETING WITH RIGHT AT HOME (MARCH 2004); RIGHT AT HOME IS NO LONGER INTERESTED IN WORKING WITH US. PEGGY AND KEN MET WITH ANOTHER SERVICE THEY WILL UPDATE US AT THE NEXT TELECOM. As of October 18 Committee will be reviewing a Demo of Spherion.**

Monitor JLS (Ken Doniger, Tarek Lahdhiri, and David Macchiarollo) **On-going**

Organize Virtual Community Clean Up (Scott) **Start by April 5th then on-going. [SDG-Conducted a major clean up in March now it is on going]**

Develop Corresponding Members From VC (Scott) **On-going**

Populate Webpage with Articles (ALL) **on the 15th of each month to go live on the 1st of each month. MAY 15 to receive articles**

Promote ECS Services Through PR (Scott) **On-going** Currently looking into development of printed brochure. Plan to wait until as many new products are produced. Plan is to publish new brochure by March/April 2005 for IEEE-USA Leadership Workshop. **In process of Producing a comprehensive Employment and Career Services & Products Brochure to be distributed at 2005 IEEE-USA Leadership Workshop**

Write original articles

R1 Outsourcing (**March 31**), R4 Leadership Workshop (**End of May**); R3 Region 3 Website (**End Sept**), Region 6 Description of QRT Articles modules (**End of Jul**); Quality of Worklife-Peggy (**end of November**); **HAVE NOT RECEIVED ARTICLES YET**

QRT Leadership

New Initiatives for 2004

1-**Resource Library** (Don) will start with Outsourcing, Ken will provide Breadth of other topics) **2nd Quarter and 4th Quarter to complete**

2-**Regional Web Pages** Links (Jean, David) and will talk with Lee about his experience developing Region 3 by **End of March [JEAN & DAVID HAS THIS OCURRED?]**

3-**Career Vectors Pamphlets-Business Plan End of May** (Scott & Nigel) **[Nigel & Scott still need to talk before end of May]** *Beyond Job Satisfaction Fieldbook replaces this initiative. Manuscript completed. Currently Editing and getting ready for publication assuming funding is approve at October 30 IEEE-USA OpCom Meeting [12 October 2004 Update]*

4-**Gap Analysis** (Peggy & Scott) Reexamine the plan. Develop a project plan scope. **3rd Quarter** Peggy has contacted two companies to discuss their capabilities. Scott and Peggy will continue to review offerings and report back to committee at November 2004 meeting.

5-**Networking:** (Jean) Adding another virtual community group. Who would be listed, what would be discussed? **End of September** Currently new VCs are in a holding pattern. IEEE Corporate have so many they don't want to add new ones unless it is imperative. It has been deemed that networking can take place on current ECS VC.

6-**Salary Survey:** (Don) Review Survey for Possible Data Mining. Possible topics to Scott by **April 30th** **[New Survey Underway will have copy by July-Scott will provide Don with new survey in July]**

OTHERS FUTURE INITIATIVES:

eMentoring; Moonlighting; How to Be a Good Contract Engineer; Entrepreneurs; Products and projects to influence engineer development, How to deal with the exit of Boomers; Promote our services to a non-US audience, delivery of on-line and CD-ROM workshops.