

# S P A W

**STUDENT PROFESSIONAL AWARENESS WORKSHOP**  
**at BOSTON UNIVERSITY**

**SATURDAY, OCT. 17**

**PHOTONICS BUILDING ROOM #206**  
**8 Saint Mary's St. Boston MA 02215**



**IEEE**

**BOSTON**  
**UNIVERSITY**

**Take Action**  
**Achieve Results**



**Communicate Effectively**  
**Build Great Teams**

## **AGENDA**

- |                    |  |
|--------------------|--|
| <b>8:30-9:00</b>   | <b>Check in and coffee</b>                                       |
| <b>9:00-9:15</b>   | <b>Introductions and Overview of the Agenda, John Paserba</b>    |
| <b>9:15-9:45</b>   | <b>IEEE Overview, Jim Howard</b>                                 |
| <b>9:45-11:00</b>  | <b>Vision and Team Building, Vishnu Pandey and Kristi Hummel</b> |
| <b>11:00-12:00</b> | <b>Communication Skills, Erin Hogbin</b>                         |
| <b>12:00-1:00</b>  | <b>Lunch</b>   |
| <b>1:00-1:30</b>   | <b>Effective Meetings, Erin Hogbin</b>                           |
| <b>1:30-2:15</b>   | <b>Time Management, Kristi Brooks</b>                            |
| <b>2:15-3:15</b>   | <b>IEEE Student Professional Awareness, John Paserba</b>         |
| <b>3:15-4:00</b>   | <b>The Ball is on your Court, Jim Watson S-PAC Speaker</b>       |

Please contact **Clara De Paolis** ([mcdp@bu.edu](mailto:mcdp@bu.edu)) and **Krenar Komoni** ([krenar.k@ieee.org](mailto:krenar.k@ieee.org)) by **Oct 14th** with number of people attending to so that we can make sure that we have enough food for everyone!