

# PROFESSIONAL ACTIVITIES PROJECT PLAN AND FINANCING REQUEST

Calendar Year 2000

<b>1. PROJECT TITLE</b>  Fort Worth – Dallas Future City Competition	
<b>2. SPONSORING SECTION/COUNCIL/AREA/CHAPTER</b> <span style="float: right;"><b>REGION 5</b></span>  Fort Worth Section	
<b>3. TREASURER/ADDRESS</b>  Jeff Carroll PO Box 1594 Hurst, TX 76053-1594	<b>4. PROJECT MANAGER/ADDRESS/PHONE</b>  Jean Eason 3500 Hilltop Road Fort Worth, TX 76109
<b>5. STATEMENT OF OBJECTIVES</b>  Launch the National Engineers Week Future City Competition in the DFW area.	
<b>6. PLANS FOR ACHIEVING OBJECTIVES</b>  Develop a structure & process to ensure the on-going success of the FC Competition in the area (2000 is only the beginning) Get other local engineering organizations involved. Solicit participation & sponsorship from local companies. Develop contacts with local education community. Get word out to schools so that even if they don't compete this year, the foundation will be laid for 2001 contest. Hold the contest in January. Solicit media coverage.	
<b>7. HOW ACHIEVEMENT WILL BE MEASURED</b>  Number of schools participating Number of volunteers, particularly those outside the IEEE core group Number of companies signing on as partners/sponsors	
<b>8. HOW MANY MEMBERS WILL BENEFIT FROM THIS PROJECT?</b>  The program requires a large number of volunteers be directly involved in mentoring & judging (30-50). Those volunteers will directly benefit – but all will not be IEEE members. Hopefully some will sign on as new members, and those that are already members will become more active. There is an indirect benefit for all members in the increased community awareness, stronger relationships with community/professional organizations, good public relations & of course, the altruistic advantage of fostering a more technically literate workforce for the future.	

Use additional sheets if necessary  
 After completion, send this form to your Regional PACE Coordinator

January 2000



9. ACTIVITIES (list the major activities required for project achievement and the targeted completion dates):

Activities	Dates
1. Solicit school participation	thru Nov 1
2. Solicit company & other professional society participation/sponsorships	thru Jan 10
3. Distribute materials to schools, volunteers. Hold orientation meeting.	thru Nov 21
4. Arrange competition site, facilities, catering, etc.	thru Jan 20
5. Acquire prizes, give-aways for student teams	thru Jan 20
6. Hold competition	Jan 20
7. Arrange to send team to national competition in Washington, DC	thru Feb 18

10. FUNDING REQUIREMENTS (refer to activities above by number):

Type of Expense	Amount
1. Office expenses for activities 1,2,3 (postage, copies, phone)	\$ 1000.00
2. Arrangements for competition (facilities, equipment rentals, printing, video)	\$ 1000.00
3. Meals for competition participants	\$ 2500.00
4. Prizes	\$ 3000.00
5. Other give-aways for student teams & volunteers (T-shirts, certificates, cups, etc)	\$ 1200.00
6. Sending winning team & Regional Coordinator to Washington, DC	\$ 1200.00
<b>TOTAL FUNDING REQUIRED</b>	<b>\$ 9900.00</b>

11. PROJECT FUNDING SOURCES

Region	\$ 1000.00
Section	\$ 4950.00
School Registrations (18 @ \$25)	\$ 450.00
Employment Assistance Cmte.	\$ _____
Other (Company sponsorships)	\$ 4500.00

12. DISBURSEMENTS

1) Regional Funds	
Advance disbursement (pre-event cost)	\$ _____
Final disbursement	\$ _____
2) EAC Funds	
Advance disbursement	\$ _____
Final disbursement	\$ _____
<b>TOTAL</b>	<b>\$ _____</b>

13. PROJECT APPROVAL

\_\_\_\_\_  
PACE Chair (Section/Area/Council/Chapter) DATE: \_\_\_\_\_

\_\_\_\_\_  
Chair (Section/Area/Council/Chapter) DATE: \_\_\_\_\_

\_\_\_\_\_  
Regional PACE Employment Assistance Program Coordinator (if applicable) DATE: \_\_\_\_\_

\_\_\_\_\_  
Regional PACE Coordinator DATE: \_\_\_\_\_

\_\_\_\_\_  
Regional Director DATE: \_\_\_\_\_