

IEEE-USA Employment & Career Services Committee  
 2007 Action Plan  
 (updated: 26 October 2007)

PROJECT	DUE DATE	CHAMPION	UPDATE/ACTION NOTES (July 24, 2007)
Recruit GOLD Member for Committee	5-1-07	Scott Grayson/Peggy Hutcheson	<b>Wole Akpose has joined the Committee and will attend the ECS Fall Meeting.</b>
Webinars  William Miller to run a Webinar Primer Innovation at Work	5-22-07	Carl Hussey	<p><b>Webinars – We'll move forward with the Gen X, Gen Y one, but hold on the membership recruiting one. Also, move forward with Social Networking in September; we need to confirm a date soon to get this on our / their schedules.</b></p> <p><i>Ellen Sautter and Diane Crompton, Career Management Consultants, Right Management, Inc. are scheduled to conduct a webinar on October 23, 2007. Currently we have 50 people registered.</i></p> <p><b>CANCELLED DUE TO TECHNICAL DIFFICULTIES TO BE RESCHEDULED FOR MID NOVEMBER</b></p>
On going products maintenance	Start in May review once a month	Tarek Lahdhiri/Joe DeVita	<b>On-going product maintenance: Tarek has reviewed 2 products; will e-mail Joe for his input early next week.</b>
eBooks:		Chuck/Jean	<b>eBooks – William Miller is contributing 2 on Innovation (already in the works); Ellen Sautter</b>

			and her co-presenters on Social Networking are willing to develop an e-book from this presentation.
Career Transitions (June 30 <sup>th</sup> )	Completed by June 30th	Jean Eason/Don Herres	Career Transitions ebook has been published. Sent to Committee.
Pre Disclosure (IPC Committee)	DATE TBD	Scott Grayson	Followed up again with IPC (not a priority right now)-sdg  No movement on this project on the part of IPC
Licensing (Scott Grayson talk to Committee)	DATE TBD	Scott Grayson	Followed up again with L&R (not a priority right now)-sdg No movement on this project on the part of L&R
Ethics (Joe Kalasky)			Jean and Scott will contact the Ethics committee member(s) who may want to work with Joe Kalasky on Ethics eBook. Have not heard back from Joe on progress.
Careers Conference Record (June 2007) Chuck will send Scott PDFs by 4-20-07	4-20-07	Chuck Elliott	Careers Conference Record – Chuck is sending Word docs since the .pdf's were not workable.
IEEE Rep in Companies  Mid May to target Community		Bill Gjertson	IEEE Rep in Companies – Bill has developed a prototype for large organizations; wants to test this before adapting for mid and small organizations. Gjertson has resigned from IEEE-USA Activities. Project on hold until it has a new champion.
Career Check Up	DATE TBD	Chuck Elliott/Hutcheson/Grayson	Career Check Up – Scott is going to try to get links added by the Annual meeting so that Chuck

			can use the site in his Career Check Up Workshop. Site is live at: <a href="http://www.ieeeusa.org/careers/checkup/">http://www.ieeeusa.org/careers/checkup/</a>
Career Development Course	7-15-07	Hutcheson/Wilcox	Career Development Course – Cliff requests names of people in companies who can serve to validate / provide input on career paths information.
Future Skills Symposium	5-26-07	Hutcheson/Grayson	Future Skills Symposium – Peggy and Scott requested names of individuals or organizations who are potentials for contributors to this – need people who are thinking about the skills needed 3 + years out. We talked about DOL, universities, as well as businesses.
Explore Partnerships for Professional Development	August 31 - September 3	Lahdhiri/Eason/Redfield	Explore Partnerships for Professional Development – In addition to looking for partners in Regions and Sections, we need to develop partnerships with IEEE Societies (especially since there's no '08 Annual Meeting) and other organizations (e.g., other engineering societies). <b>Ongoing: Scott has been talking to Region 8 representatives.</b>
Promotion of ECS Web Template		All Region Coordinators	Regional Reps are working with their regional webmasters to make available the CareerNavigator template.
Career Development Book Reviews		Chuck Elliott	Chuck will identify and write a review of one good current book on Career Development for us to make available via the Career Check Up, the on-line community, etc.
Providing products and services to Students	?	?	

